

July 14, 2022  
Regular Meeting

BE IT REMEMBERED, that on the 14<sup>th</sup> day of July, A.D., 2022 there was held a Regular Meeting of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Invocation / Pledge.
4. Public Comment (s).
5. Approval of Previous Minutes as follows: May 26, 2022 Regular Meeting; May 31, 2022 Public Workshop; June 2, 2022 Special Meeting; June 6, 2022 Special Meeting; June 10, 2022 Public Workshop; June 28, 2022 Special Meeting. ACTION REQUIRED.
6. Presentation by TxDOT to provide monthly updates.
7. Presentation by CM Company Auction.
8. Discussion and Action to award contract to Robinson, Duffy & Bernard, LLP in the amount on \$13,500 for property appraisal services for Willacy County TWDB projects. ACTION REQUIRED.
9. Discussion and Action to approve Burn Ban for Willacy County, effective upon approval of Willacy County Commissioners Court. ACTION REQUIRED
10. Discussion and Action to transfer Bush Hog Rotary Cutter Shredder (S.N. 2810RR3) (Barcode: 2900) from Road & Bridge Precinct # 2 to Road & Bridge, Precinct # 4. ACTION REQUIRED
11. Discuss and consider executing an Intergovernmental Agreement with Willacy County Drainage District # 2 in relation to Willacy County's 2019 CDBG Disaster Recovery Fund application. ACTION REQUIRED
12. Consideration and Possible Action to adopt Procurement Policies and Procedures regarding Federal Funds. ACTION REQUIRED
13. Discussion on prior food contract with Aramark and Possible Action to contract with Selrico, which supplies Cameron County Jail, or discuss other alternative for feeding inmates at the Willacy County Jail. POSSIBLE ACTION REQUIRED
14. Discussion and Action to approve Willacy County Covid-19 Vaccine Agreement with Willacy County Emergency Management Services beginning May 2022 through July 2022. ACTION REQUIRED

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15. Discussion and Action to approve Willacy County Covid-19 Vaccine Agreement with Willacy County Emergency Management Services beginning July 2022 through December 2022. ACTION REQUIRED
16. Consider, discuss, and approve Willacy County authorization to issue requests for proposals for administrative services (RFP) and requests for qualifications (RFQ) for the 2023-2024 Texas Community Development Block Grant Program funds administered by the Texas Department of Agriculture. ACTION REQUIRED
17. Approval for check to be issued in the amount of \$50.00 on a District Court case for grand jury subpoena service by Marshall County Sheriff's Office, to be paid out of Fund 01-2110. ACTION REQUIRED.
18. Approval of Monthly Reports. ACTION REQUIRED
19. Approval of Travel Request. ACTION REQUIRED.
20. Approval of Treasurers Report. ACTION REQUIRED
21. Approval of Treasurers Quarterly Reports. ACTION REQUIRED.
22. Approval of Tax Collector Report. ACTION REQUIRED
23. Approval of Budget Amendments. ACTION REQUIRED
24. Approval of Claims. ACTION REQUIRED
25. Review of Special Claims. ACTION REQUIRED
26. Review of monthly reports on jail count.
27. Review of monthly employee overtime report.
28. Discussion and Possible Action to authorize County Judge to enter into negotiations with Hidalgo County on various matters regarding County PFC Prison Facility Lease and consider action on possible acceptance of Letter of Intent. POSSIBLE ACTION REQUIRED.
29. EXECUTIVE SESSION:
  - (a) Deliberation regarding possible contract negotiations with the Willacy County Regional Detention Facility, pursuant to V.T.C.A Government Code, Section 551.072.
  - (b) Confer with Commissioners' Court legal counsel regarding pending or contemplated litigation and/or negotiations involving the county, its employees, or its interests, pursuant to V.T.C.A. Government Code, Section 551.071.

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30. ACTION RELATIVE TO EXECUTIVE SESSION:

- (a) possible action
- (b) possible action.

31. Adjourn.

THE COURT MET:

PRESENT:

Aurelio Guerra, Jr.,	County Judge,	
Eliberto Guerra,	Commissioner, Precinct 1,	
Oscar De Luna,	Commissioner, Precinct 2,	<b>Deceased</b>
Henry De La Paz,	Commissioner, Precinct 3,	
Eduardo Gonzales,	Commissioner, Precinct 4,	<b>Absent</b>
Annette Hinojosa,	County Attorney,	
Maria Del Carmen Maldonado,	County Auditor's First Assistant,	
Elizabeth Rios,	County Chief Deputy Clerk,	

WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:

Sergio Sustaite	Anthony Covacevich
Jose Luis Lozano	Donald Gonzales
Ernie Garcia	

1. Call to Order – Chairman Aurelio Guerra, Jr.
2. Roll Call/Establishment of Quorum – Commissioner Eduardo Gonzales – **ABSENT**
3. Pledge/Invocation – Commissioner Henry De La Paz
4. Public Comments – None

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Agenda # 5  
IN REGARDS TO APPROVAL OF  
PREVIOUS MINUTES AS FOLLOWS:  
MAY 26, 2022 REGULAR MEETING,  
MAY 31, 2022 PUBLIC WORKSHOP,  
JUNE 2, 2022 SPECIAL MEETING,  
JUNE 6, 2022 SPECIAL MEETING,  
JUNE 10, 2022 PUBLIC WORKSHOP  
AND JUNE 28, 2022 SPECIAL MEETING

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra for approval of Previous Minutes as follows: May 26, 2022 Regular Meeting, May 31, 2022 Public Workshop, June 2, 2022 Special Meeting, June 6, 2022 Special Meeting, June 10, 2022 Public Workshop and June 28, 2022 Special Meeting. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 6  
PRESENTATION BY TXDOT  
TO PROVIDE MONTHLY UPDATES

As per the Chairman, move to item number 10, since there is no one present from TxDOT.

Presentation by Sergio Sustaita with TxDOT to provide monthly updates on SH 186 Project and FM 1018 Project.

**Move to item number 10.**

Agenda # 7  
PRESENTATION BY CM  
COMPANY AUCTION

Presentation by Nadia with CM Company Auction.

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Agenda # 8  
DISCUSSION AND ACTION TO  
AWARD CONTRACT TO ROBINSON,  
DUFFY AND BARNARD, LLP IN THE  
AMOUNT OF \$13,500.00 FOR  
PROPERTY APPRAISAL SERVICES FOR  
WILLACY COUNTY TWDB PROJECTS

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra for approval to award contract to Robinson, Duffy and Barnard, LLP in the amount of \$13,500.00 for property appraisal services for Willacy County TWDB Projects using fund 40097 and 40100 it is the Flood Infrastructure Fund. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 9  
DISCUSSION AND ACTION TO  
APPROVE BURN BAN FOR WILLACY  
COUNTY, EFFECTIVE UPON APPROVAL  
OF WILLACY COUNTY COMMISSIONERS  
COURT

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra for approval of Burn Ban for Willacy County, effective upon approval of Willacy County Commissioners Court. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

**Return back to item number 6.**

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Agenda # 10  
DISCUSSION AND ACTION TO  
TRANSFER BUSH HOG ROTARY  
CUTTER SHREDDER (S.N. 2810RR3)  
(BARCODE: 2900) FROM ROAD  
AND BRIDGE PRECINCT NUMBER 2  
TO ROAD AND BRIDGE, PRECINCT  
NUMBER 4

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra for approval to transfer Bush Hog Rotary Cutter Shredder (S.N. 2810RR3) (Barcode: 2900) from Road and Bridge Precinct Number 2 to Road and Bridge, Precinct Number 4. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 11  
DISCUSS AND CONSIDER EXECUTING  
AN INTERGOVERNMENTAL AGREEMENT  
WITH WILLACY COUNTY DRAINAGE  
DISTRICT NUMBER 2 IN RELATION TO  
WILLACY COUNTY'S 2019 CDBG DISASTER  
RECOVERY FUND APPLICATION

Motion was made by Commissioner Guerra, seconded by Commissioner De La Paz to table this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 12  
CONSIDERATION AND POSSIBLE ACTION  
TO ADOPT PROCUREMENT POLICIES AND  
PROCEDURES REGARDING FEDERAL  
FUNDS

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra to table this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 13  
DISCUSSION ON PRIOR FOOD  
CONTRACT WITH ARAMARK AND  
POSSIBLE ACTION TO CONTRACT  
WITH SELRICO, WHICH SUPPLIES  
CAMERON COUNTY JAIL, OR DISCUSS  
OTHER ALTERNATIVE FOR FEEDING  
INMATES AT THE WILLACY COUNTY  
JAIL

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra to table this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 14  
DISCUSSION AND ACTION TO  
APPROVE WILLACY COUNTY  
COVID-19 VACCINE AGREEMENT  
WITH WILLACY COUNTY  
EMERGENCY MANAGEMENT  
SERVICES BEGINNING MAY 2022  
THROUGH JULY 2022

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra for approval of Willacy County COVID-19 Vaccine Agreement with Willacy County Emergency Management Services beginning May 1, 2022 through July 1, 2022. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 15  
DISCUSSION AND ACTION TO  
APPROVE WILLACY COUNTY  
COVID-19 VACCINE AGREEMENT  
WITH WILLACY COUNTY  
EMERGENCY MANAGEMENT  
SERVICES BEGINNING JULY 2022  
THROUGH DECEMBER 2022

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra for approval of Willacy County COVID-19 Vaccine Agreement with Willacy County Emergency Management Services beginning July 2, 2022 through December 31, 2022, as agreed. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 16  
CONSIDER, DISCUSS, AND APPROVE  
WILLACY COUNTY AUTHORIZATION TO  
ISSUE REQUESTS FOR PROPOSALS FOR  
ADMINISTRATIVE SERVICES (RFP) AND  
REQUESTS FOR QUALIFICATIONS (RFQ)  
FOR THE 2023-2024 TEXAS COMMUNITY  
DEVELOPMENT BLOCK GRANT PROGRAM  
FUNDS ADMINISTERED BY THE TEXAS  
DEPARTMENT OF AGRICULTURE

Motion was made by Commissioner Guerra, seconded by Commissioner De La Paz for approval for Willacy County authorization to issue requests for proposals for administrative services (RFP) and requests for qualifications (RFQ) for the 2023-2024 Texas Community Development Block Grant Program funds administered by the Texas Department of Agriculture. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 17  
IN REGARDS TO APPROVAL FOR  
CHECK TO BE ISSUED IN THE  
AMOUNT OF \$50.00 ON A DISTRICT  
COURT CASE FOR GRAND JURY  
SUBPOENA SERVICE BY MARSHALL  
COUNTY SHERIFF'S OFFICE, TO BE  
PAID OUT OF FUND 01-2110

Motion was made by Commissioner Guerra, seconded by Commissioner De La Paz for approval for check to be issued in the amount of \$50.00 on a District Court case for grand jury subpoena service by Marshall County Sheriff's Office, to be paid out of Fund 01-2110. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

**Move to item number 29.**

Agenda # 18  
IN REGARDS TO APPROVAL  
OF MONTHLY REPORTS

Motion was made by Commissioner Guerra, seconded by Commissioner De La Paz for approval of Monthly Reports, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 19  
IN REGARDS TO APPROVAL  
OF TRAVEL REQUEST

Motion was made by Commissioner Guerra, seconded by Commissioner De La Paz that the following travel requests be approved:

1. Raymondville Volunteer Fire Department, Eric Moreno, David Moreno, Greg Cervantes, David Ramirez and Gabriel Garza to College Station, Texas on July 23-29, 2022.
2. Sheriff's Department, online training for one (1) Dispatcher and four (4) Jail Employees.
3. Justice of the Peace, Judge Jessica Rosas to San Antonio, Texas on October 10-12, 2022.
4. County Clerk's Office, Cheryl Vasquez to San Antonio, Texas on August 31 – September 2, 2022.
5. Juvenile Department, Raul Garza to South Padre Island, Texas on July 27-29, 2022.
6. Extension Office, Georgina Macias to College Station, Texas on July 31 – August 3, 2022.

Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 20  
IN REGARDS TO APPROVAL  
OF TREASURER'S REPORT

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra for approval of Treasurer's Report, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 21  
IN REGARDS TO APPROVAL  
OF TREASURER'S QUARTERLY  
REPORT

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra for approval of Treasurer's Quarterly Report, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 22  
IN REGARDS TO APPROVAL  
OF TAX COLLECTOR'S REPORT

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra for approval of Tax Collector's Report, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 23  
IN REGARDS TO APPROVAL  
OF BUDGET AMENDMENTS

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra for approval of Budget Amendments, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 24  
IN REGARDS TO APPROVAL  
OF CLAIMS

Motion was made by Commissioner Guerra, seconded by Commissioner De La Paz for approval of Claims, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 25  
IN REGARDS TO REVIEW  
OF SPECIAL CLAIMS

Motion was made by Commissioner Guerra, seconded by Commissioner De La Paz for approval of Review of Special Claims, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 26  
REVIEW OF MONTHLY REPORTS  
ON JAIL COUNT

As per the Chairman, Review of Monthly Report on Jail Count. There was a total of 90 Inmates, 8 Federal Inmates and 7 Ice Holds.

Agenda # 27  
REVIEW OF MONTHLY EMPLOYEE  
OVERTIME REPORT

As per the Chairman, Review of Monthly Employee Overtime Report.

**Move to item number 31.**

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Agenda # 28  
DISCUSSION AND POSSIBLE ACTION  
TO AUTHORIZE COUNTY JUDGE TO  
ENTER INTO NEGOTIATIONS WITH  
HIDALGO COUNTY ON VARIOUS MATTERS  
REGARDING COUNTY PFC PRISON FACILITY  
LEASE AND CONSIDER ACTION ON  
POSSIBLE ACCEPTANCE OF LETTER OF  
INTENT

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra for approval to authorize County Judge to enter into negotiations with Hidalgo County on various matters regarding County PFC Prison Facility Lease and consider action on possible acceptance of Letter of Intent. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

**Move to item number 30.**

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Agenda # 29

EXECUTIVE SESSION:

- (A) DELIBERATION REGARDING POSSIBLE CONTRACT NEGOTIATIONS WITH THE WILLACY COUNTY REGIONAL DETENTION FACILITY, PURSUANT TO V.T.C.A. GOVERNMENT CODE, SECTION 551.072
  
- (B) CONFER WITH COMMISSIONERS' COURT LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION AND/OR NEGOTIATIONS INVOLVING THE COUNTY, ITS EMPLOYEES, OR ITS INTERESTS, PURSUANT TO V.T.C.A. GOVERNMENT CODE, SECTION 551.071

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra that Court Adjourn to Closed Executive Session at 11:30 a.m. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra that Court Reconvene into Open Session at 1:14 p.m. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

**Return to item number 28.**

Agenda # 30

ACTION RELATIVE TO EXECUTIVE SESSION:

- (A) POSSIBLE ACTION

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra for approval to authorize the County Judge to issue Letter of Intent to Hidalgo County regarding the County PFC Facilities. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

- (B) POSSIBLE ACTION

As per the Chairman, no action taken on this item.

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**Return to item number 18.**

Motion was made by Commissioner Guerra, seconded by Commissioner De La Paz that Court Adjourned. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

There being no further action,

Court Adjourned.